HCSB 2021-019

SCSB 2021-48 (NEW)

2020-2021 Career Dual Enrollment Articulation Agreement

Between the Hamilton County School Board and Suwannee County School Board thru RIVEROAK Technical College

THIS AGREEMENT is entered into by and between the School Board of Hamilton County, Florida, hereafter referred to as the "Board"; and RIVEROAK Technical College; hereafter referred to as the "College"; and

WHEREAS, the Florida Statutes provide that career dual enrollment is a curricular option of elective credits toward earning a high school diploma and completing a career certificate program through a district's technical college, and

WHEREAS, the Board wishes to enhance opportunities for high school graduates to identify and set clear career and postsecondary education goals before high school graduation, and

WHEREAS; the College, a publicly funded postsecondary institution, can provide a variety of high skill, high wage career training program options, and

WHEREAS, the Board and College accept the challenge of ensuring that every Suwannee County High School graduate has a defined pathway to a career and postsecondary education.

NOW, THEREFORE, BE IT RESOLVED that the Board and the College agree to the following:

- A. This agreement supersedes all previous career dual enrollment agreements between the District and College. s.1007.271 (21)(a)
- B. Career dual enrollment is available to Hamilton County high school students meeting the following criteria:
 - I. Be enrolled as a student in a Florida public secondary school.
 - II. Be classified as a high school student in grade 9, 10, 11 or 12.
 - III. Possess and maintain a minimum 2.0 unweighted grade point average (GPA).
 - IV. Meet the graduation requirements for Florida state-wide assessments.
 - V. Have a plan approved by student's high school to complete all requirements to graduate on time.
 - VI. Demonstrate readiness for postsecondary work evidenced by grade point average, a good attendance record and a satisfactory disciplinary record.
 - VII. Be recommended by student's school counselor. s.1007.271 (21)(e)
- C. The College will notify students and parents of the career dual enrollment opportunity through career and postsecondary education awareness activities in District high schools. Interested students will complete a career dual enrollment application. Students must have the approval of their high school guidance counselors. s.1007.271 (21)(b)
- D. The College will accept applications for career dual enrollment in Spring and Summer for the beginning of the following school year. Mid-term applications will only be accepted

on a space available basis and with mutual agreement of the high school and College. s.1007.271 (21)(d)

- E. All students enrolled in career dual enrollment will meet the Basic Skills Requirements as specified in 6A-10.040, F.A.C., and detailed in *Exhibit "A"* by demonstrating proficiency based on the *Tests of Adult Basic Education, ACT or SAT*.
- F. All career dual enrolled students will have the opportunity to achieve at least one industry certification as part of the career dual enrollment program.
- G. Only career preparatory courses contained within the state course numbering system, and are part of a sequence of courses in a program offered through the College which lead to an industry certification, are part of this agreement. New programs/courses meeting this specification can be added to the agreement at any time by agreement of the chief administrative officers of each party. s.1007.271 (21)(c) [A list of courses and programs available for career dual enrollment is detailed in *Exhibit "B"*. It includes a delineation of approved industry certification, clock hour credit and high school credit to be awarded upon completion of each course and program.]
- H. All career dual enrollment courses under this agreement will count toward high school graduation. s.1007.271(21)(f)
- I. Students participating in career dual enrollment are exempt from payment of registration, tuition, instructional materials, laboratory fees and other fees associated with the costs of attendance. If the District receives Industry Certification funds for any Secondary Certification earned the District will return the funds to the program in which the certification was earned in accordance with the Florida Career and Professional Education Act s.1003.491
- J. Students participating in career dual enrollment will be responsible to meet College rules for registration, attendance, and behavior as specified in the College's student handbook. s.1007.271 (21)(g)(i)
- K. Students will lose the opportunity to participate in the career dual enrollment program if they are disruptive to the postsecondary learning process.
- L. If the student's cumulative GPA falls below a 2.0 in their high school courses but remains above a 2.0 in their program of study at the College, student will be placed on academic probation for one (1) year and allowed to continue their program of study at the college. If the student's cumulative high school GPA is not above a 2.0 at the end of the probationary period, the student will not be allowed to re-enroll at the College. The student can be immediately withdrawn from the College when the cumulative high school GPA falls below a 2.0, if it is mutually determined by the high school and College to be in the best interest of the student.

- M. The College will report student attendance and grades to the home high school in compliance with the established District grade reporting procedures and schedule. s.1007.271(21)(m)
- N. The District will ensure all career and dual enrolled students will meet the College's requirements for admission. The District and College will collaborate to monitor and maintain individual student performance in high school and career courses. S.1007.271(21)(I)
- O. The College shall be responsive to parent inquiries of student performance and progress in the career dual enrollment program.
- P. Withdrawal Students who are withdrawn due to loss of eligibility to participate in the dual enrollment program; or a student with permission from his/her assigned school who drops out of a dual enrollment course, must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the tenth day of enrollment. Students with extenuating circumstances wanting to withdraw after the tenth day of enrollment must submit a written request to both the College and high school.
- Q. The student's assigned high school will work with appropriate personnel at the College to provide services and resources required by students with disabilities who register for dual enrollment. S.1007.271(25)
- R. The College will be responsible for all costs associated with presenting career instruction at the College. The student will be responsible for self-transportation to and from the college.

IN WITNESS WHEREOF, the parties have executed, or had their authorized representatives executed, this agreement on the dates written below.

Hamilton County School Board:

Chai oard person

Superintendent

Date

Suwannee County School Board:

JUN 2 3 2020

Ed daSilva, Board Chairman

JUN 2 3 2020

Ted Roush, Superintendent

Mary Keen Principal/Director, RIVEROAK Technical College

Date Approved as to Form and Sufficiency BY J. Dietzen, III

Rumberger, Kirk & Caldwell, P.A. Suwannee School Board Attorney" Exhibit A - Basic Skills Requirements and Exceptions for Career Dual Enrollment

Requirements;

1. All career dual enrollment students will demonstrate preparedness for postsecondary education by completing an entry-level basic skills examination. The acceptable exam for this requirement is the *Tests of Adult Basic Education (TABE)*.

2. Testing Exemptions. A student may be exempt from the testing requirement by documenting any of the following: (a, b, c, OR d)

- a. Minimum SAT scores * Verbal – 440 * Mathematics – 440
- b. Minimum ACT scores
 - * Reading 19
 - * English 17
 - * Mathematics 19

c. Possessing a state, national or industry certification or licensure examination that is identified in the list entitled "Basic Skills and Licensure Exemption List". http://www.fldoe.org/core/fileparse.php/18826/urlt/BasicSkills.PDF

d. Documented learning disability and a current individualized education plan (IEP) that demonstrates preparedness for postsecondary education.

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Shea, Thomas	Repair 9504100	Repair 6 9504160	В	1		1470608	AER0418 Auto Brake System Tech.	F	150	NIASE007 ASE Brakes (A5)
						Automotive Service Technology	AER0360 Auto Electrical/ Electronic		10000	
Shea, Thomas						1470608	system Tech	g	300	NIASE008- Electrical/Electronic Systems (T6)
Shea, Thomas							AER0172 Auto Heating & A/C Tech.	н	150	NIASE011 ASE Heating & A/C (A7)
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Shea, Thomas						T400700	AER0014 Auto Service Assistor	A	300	NIASE013 ASE Automobile Service Consultant (C1)
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Morgan, Susan							Comp. Nursing & Transitional Skills		150	
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Wilson, Suzanne						Patient Care Technician H170694	Advanced Home Health Aide HCP0332	С	50	FDMQA002 Certified Nursing Assistant
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Wilson, Suzanne	e					Patient Care Technician H170694	Patient Care Assistant HCP0020	D	75	NATHA002 Certified EKG Tech
Wilson, Suzanne			1			Patient Care Technician H170694	Allied Health Assistant HSC0016	E	150	NATHA007 Certified Phlebotomy Technician
1.000 C			1			Patient Care Technician H170694	MEA0580	F	100	
Wilson, Suzanne			-			Patient Care Technician H170694	Patient Care Tech. PRN0094	G	60	NATHA006 Certified Patient Care Technician
Wilson, Suzanne	-									

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Viller, Katie		Pharmacy Technician H170170	Pharmacy Technician 2 PTN0085		300	
Viller, Katie		Pharmacy Technician H170170	Pharmacy Technician 3 PTN0086	В	300	PTCBD001 Pharmacy Technician
Surgical Technology				2002	1330	
Nest, Traci		Surgical Technology H170211	Basic Healthcare Worker HSC0003	А	90	
Vest, Traci		Surgical Technology H170211	Central Supply Technician STS0015	В	210	
Nest, Traci		Surgical Technology H170211	Surgical Technologist 1 STS0010		343	
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Blackwell, Marivic		Phebotomist MEA0520	NATHA007 Certified Phlebotomy Technician	В	75	



TABE Exemption Form

Section 1004.91, F.S. Requirements for career education program basic skills

Students who enroll in a Career and Technical Education (CTE) program offered for career credit of 450 hours or more must complete an entry-level examination (TABE) within the first 6 weeks after admission into the program.

Each CTE program requires specific TABE scores. These scores must be met in order for the student to receive a certificate of completion. There are exemptions to this requirement (listed below).

If you meet one of the applicable exemptions below, please indicate so in the appropriate section (documentation must be provided).

I meet one (or more) of the exemptions below. I am a student who:

- Possesses a college degree at the associate in applied science level or higher.
- Demonstrates readiness for public postsecondary education pursuant to s. 1008.30 and applicable rules adopted by the State Board of Education. (see below)
 - entered 9th grade in a Florida public school in the 2003-2004 school year, or any year thereafter, and earned a Florida standard high school diploma
 - earned a 150 on Mathematics and 150 on the RLA section of the 2014 GED® version
 - _____ o is serving as an active duty member of any branch of the United States Armed Services
 - earned the following scores after March 1, 2016: ACT Reading 19, English 17, Math 19;
 OR SAT: Verbal 440, Math 440
- I do not meet one of the criteria above and must meet the TABE requirements for the CTE program in which I am enrolling. (Please see the Guidance Secretary to register for the next available testing time)

A student with a documented disability may be exempted from a TABE requirement. Exemptions are explained below:

- Documentation from a qualified health professional or agency that verifies the presence of an impairment that substantially limits a major life activity or function.
- The document must include the date and signature of the professional responsible for the assessment of functioning.
- Services and accommodations are determined on a case-by-case basis.
- Documentation must be current; typically within 3 years

An exemption is not the same as an accommodation. To receive accommodations, a student must complete a SELF IDENTIFICATION AND AUTHORIZATION FORM FOR STUDENTS WITH DISABILITIES.

Please make an appointment with the Guidance Director to discuss a disability and/or exemptions/accommodations.

Date:		

Print Name: _____

Signature:_____