

ATTACHMENT # 19-035-A27 TO CONTRACT # 731-19-035 BETWEEN THE DISTRICT SCHOOL BOARD OF HAMILTON COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS THE CONTRACTOR, FOR THE SERVICES OF A BUILDING CODE ADMINISTRATOR.

This contract period shall be from July 1, 2018, to June 30, 2019, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF THE CONTRACTOR:

The Contractor hereby agrees to the following:

- A. To employ a Building Code Administrator in accordance with the procedures established by the BCA Advisory Committee. The individual will report to each of the district contacts as well as NEFEC's Associate Executive Director.
- B. To issue all permits required by the Florida Building Code and State Statute 1013.38 (School Boards to ensure that facilities comply with building codes and life safety codes).
- C. Permits issued will cover any new construction, remodeling, and renovations of any facilities and the repair, removal, enlargement, alteration, conversion or replacement of any electrical, gas, mechanical or plumbing systems.
- D. To review and approve plans, and construction documents to be permitted and coordinate plan review with the appropriate fire safety inspector.
- E. To inspect all phases of the construction project for the required inspections and visit the job site to coordinate the construction process.
- F. To meet with contractors, architects, and engineers on preconstruction planning and during the construction project.
- G. To issue an annual maintenance permit as required by State Statute 553.80(6) (d) and SREF.
- H. To review district annual facility maintenance permit work orders for compliance with the State Statutes, State Requirements for Educational Facilities (SREF), Florida Building Code and the Florida Fire Prevention code.
- I. To perform code compliance inspections for work orders that fall under the annual facility maintenance permit. This includes any alterations to existing electrical, gas, mechanical, plumbing systems. Any emergency repairs, minor renovations, and minor remodeling as long as the projects do not exceed \$200,000.00 per project.
- J. To issue day labor project permits for any construction projects estimated to cost \$200,000.00 or less and perform code compliance inspections.
- K. To provide training and updates for the Florida Building Code and the State Requirements for Educational Facilities (SREF) for maintenance personnel.
- L. To perform annual inspections for all portable classrooms as required by SREF and the Florida Building Code.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

- A. To cooperate expeditiously in all matters requiring concurrence or approval in order that the Contractor will not be unduly delayed in performing contractual obligations.
- B. To designate _____, a staff member of the Hamilton County District Schools, to act on behalf of the Board in all matters in connection with this contract attachment and approve all reports, drafts and invoices.
- C. To provide temporary office space as needed by staff.
- D. To pay the contractor \$16,453.86, which is a proportionate share of the agreed upon budget for FY 2018-2019. Participating districts include Baker, Hamilton, Levy, Suwannee and Union Counties.
- E. That participation in this program shall be on the annual option renewal. In the event of withdrawal from this program, the Board shall provide a sixty (60) day written notice of intent to withdraw and subsequently withdraw at fiscal year end June 30, 2019.

That this contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, set their hands and seal on this the 14th, day of August, 2018.

APPROVED AND RECOMMENDED FOR SIGNING

District School Board of Hamilton County

Rex L. Mitchell
by Rex L. Mitchell, Superintendent

Dated: 8/14/18
Johnny Bullard
By Johnny Bullard, Chairperson

Dated: 8/14/18

District School Board of Putnam County

Richard M. Surrency
by Richard M. Surrency, Sr. Ed.D., Superintendent

Dated: 7/17/18
Jane T. Crawford
by Jane T. Crawford, Chairperson *Pro Tem*

Kathy Jorgensen
Dated: 7/17/18

North East Florida Educational Consortium

Patrick J. Wnek
by Dr. Patrick J. Wnek, Executive Director

Dated: 7/17/18

APPROVED BY HAMILTON SCHOOL BOARD

ON 8/14/18
Rex L. Mitchell
SUPERINTENDENT