Hamilton County School District

Non-Instructional Salary Schedule

2018-2019

Board Approval Date: 10/9/2018

2018-19 Non-Instructional Salary Schedule

Child Development Associate (CDA) Instructor

Step	Salary
0	19,506
1	19,506
2	19,506
3	19,624
4	19,758
5	19,869
6	19,993
7	20,122
8	20,229
9	20,352
10	20,481
11	20,603
12	20,715
13	20,855
14	20,961
15	21,074
16	21,213
17	21,325
18	21,449
19	21,572
20	23,080

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
	accredited institution.

Position(s):	All	
	Months:	10
	Days:	196
	Daily Hours:	7.5
A	nnual Hours:	1,470

2018-19 Non-Instructional Salary Schedule

Office Personnel

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		Positio	ons	
Step	1	2	3	4
0	24,157	19,651	16,074	13,332
1	24,157	19,651	16,471	13,332
2	24,157	19,651	16,869	13,332
3	24,554	20,043	17,267	13,647
4	24,963	20,452	17,665	13,961
5	25,360	20,844	18,062	14,275
6	25,774	21,236	18,461	14,590
7	26,172	21,655	18,859	14,904
8	26,670	22,046	19,257	15,219
9	26,979	22,456	19,654	15,533
10	27,370	22,847	20,052	15,848
11	27,772	23,250	20,451	16,163
12	28,169	23,648	20,849	16,477
13	28,578	24,056	21,246	16,791
14	28,970	24,443	21,644	17,106
15	29,368	24,851	22,042	17,420
16	29,787	25,243	22,440	17,735
17	30,184	25,651	22,837	18,048
18	30,594	26,054	23,235	18,363
19	30,986	26,451	23,633	18,677
20	31,393	26,843	24,031	18,992
21	31,791	27,252	24,428	19,307
22	32,183	27,643	24,826	19,621
23	32,586	28,046	25,225	19,936
24	32,984	28,848	25,623	20,250
25	33,391	29,686	26,020	20,564
26	37,465	32,145	27,920	22,109

Positions	Classification of Positions
1	Administrative Secretary
2	School Data Clerk, Clerk Typist, and Child Find Assistant
3	Receptionist
4	Receptionist (10 Months)

Advanced Degree/Coursework Supplements: 30 semester hours, one year of college

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
	accredited institution.

Position(s):	1 - 3			Position(s):	4	
•	Months:	12			Months:	10
	Days:	248			Days:	196
]	Daily Hours:	8.0		I	Daily Hours:	7.5
Ar	nnual Hours:	1,984	2 of 9	Ar	nnual Hours:	1,470

2018-19 Non-Instructional Salary Schedule

Paraprofessionals; Parent Technician, Liaison, and Advocate; Truancy Officer

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Positions
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C4		2
Step	1	2
0	16,248	27,872
1	16,248	27,872
2	16,248	27,872
3	16,494	28,108
4	16,741	28,346
5	16,993	28,588
6	17,249	28,835
7	17,507	29,083
8	17,765	29,331
9	18,034	29,589
10	18,303	29,848
11	18,582	30,116
12	18,856	30,380
13	19,142	30,655
14	19,427	30,929
15	19,718	31,209
16	20,016	31,495
17	20,317	31,785
18	20,619	32,075
19	20,927	32,371
20	21,884	32,404
21	22,718	33,344

Positions	Classification of Positions
1	Paraprofessionals; Parent Technician, Liaison, and Advocate
2	Truancy Officer

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
	accredited institution.

<u>Additional Duty Supplements (Position 1 - Paraprofessionals Only):</u> Paraprofessionals who cover for teachers for one-half day or longer will receive a supplement as follows:

\$10	Per One-Half Day
\$20	Per Full Day

Position(s):	1			Position(s)): 2	
Mo	onths:	9			Months:	10
	Days:	180			Days:	196
Daily H	Iours:	7.0			Daily Hours:	8.0
Annual F	Hours:	1,260	3 of 9		Annual Hours:	1,568

2018-19 Non-Instructional Salary Schedule

General Services

Step	1	2	3	3 Hourly
0	27,202	27,879	14,766	20.51
1	27,202	27,879	14,766	20.51
2	27,202	27,879	14,766	20.51
3	27,610	28,232	14,916	20.72
4	27,656	28,578	15,065	20.92
5	28,450	28,926	15,224	21.14
6	28,876	29,268	15,373	21.35
7	29,306	29,620	15,530	21.57
8	29,748	29,960	15,687	21.79
9	30,196	30,302	15,844	22.01
10	30,649	30,644	15,994	22.21
11	31,102	30,996	16,167	22.45
12	31,567	31,338	16,317	22.66
13	32,049	31,691	16,481	22.89
14	32,524	32,026	16,661	23.14
15	33,012	32,385	16,818	23.36
16	33,509	32,727	16,990	23.60
17	34,013	33,078	17,170	23.85
18	34,523	33,419	17,335	24.08
19	35,038	33,773	17,507	24.32
20	36,643	34,799	18,211	25.29
21	37,906	36,008	18,940	26.31

Positions	Classification of Positions
1	Maintenance Workers
2	Mechanics
3	Bus Drivers

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
\$ 700	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
\$1,000	accredited institution.

Perfect Attendance Supplement (Bus Drivers - Position 3):

- \$50 Each school year quarter (9 week periods) with no absences. Maximum of four per year.
- \$250 Each complete school year with no absences. Maximum of one per year.

Additional Salary/Duty Info:

	Per Activity	Per Hour
Part-Time Employees:	N/A	FL Minimum Wage
Extracurricular Field Trips:	N/A	\$8.50
Activity Bus:	\$25.00	N/A
Mechanic Bus Drivers:	N/A	\$20.51

Position(s):	1 - 2			Position(s):	3
	Months:	12		Month	s: 9
	Days:	248		Day	s: 180
	Daily Hours:	8.0		Daily Hour	s: 4.0
A	Annual Hours:	1,984	4 of 9	Annual Hour	s: 720

2018-19 Non-Instructional Salary Schedule

School Food Service

	Food Service Assistant		Food Service Assistant - Cert	
Step	Annual	Hourly	Annual	Hourly
0	14,776	10.09	15,776	10.78
1	14,776	10.09	15,776	10.78
2	14,776	10.09	15,776	10.78
3	14,932	10.20	15,932	10.88
4	15,117	10.33	16,117	11.01
5	15,342	10.48	16,342	11.16
6	15,526	10.61	16,526	11.29
7	15,700	10.72	16,700	11.41
8	15,957	10.90	16,957	11.58
9	16,160	11.04	17,160	11.72
10	16,383	11.19	17,383	11.87
11	16,584	11.33	17,584	12.01
12	16,791	11.47	17,791	12.15
13	16,959	11.58	17,959	12.27
14	17,180	11.73	18,180	12.42
15	17,401	11.89	18,401	12.57
16	17,642	12.05	18,642	12.73
17	17,850	12.19	18,850	12.88
18	18,000	12.30	19,000	12.98
19	18,275	12.48	19,275	13.17
20	18,576	12.69	19,576	13.37
21	20,381	13.92	21,381	14.60

^{*} As indicated above, certified staff will receive an extra \$1,000 annually based on an eight hour day. Staff that work less than eight hours per day will have their annual salary prorated.

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
\$700	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
\$1,000	accredited institution.

Additional Salary Info:

	Per Day	Per Hour
Part-Time Food Service Workers	N/A	Minimum Wage

Position(s):	All (Full-	Time)
	Months:	9
	Days:	183
	Daily Hours:	8.0
A	annual Hours:	1,464

2018-19 Non-Instructional Salary Schedule

Custodians

Step	Salary
0	19,920
1	19,920
2	19,920
3	20,188
4	20,446
5	20,710
6	20,961
7	21,230
8	21,493
9	21,744
10	22,014
11	22,265
12	22,534
13	22,791
14	23,050
15	23,317
16	23,568
17	23,838
18	24,096
19	24,363
20	26,297

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
\$700	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
\$1,000	accredited institution.

Additional Duty Supplements:

\$1,500 Head Custodian

Additional Salary Info:

	Per Day	Per Hour
Part-Time Custodians:	N/A	FL Minimum Wage

Position(s):	All	
	Months:	12
	Days:	248
	Daily Hours:	8.0
A	nnual Hours:	1,984

2018-19 Non-Instructional Salary Schedule

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Step	Salary
0	19,248
1	19,248
2	19,248
3	19,606
4	19,987
5	20,351
6	20,731
7	21,106
8	21,470
9	21,845
10	22,617
11	23,261
12	23,726
13	24,207
14	26,114

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
\$1,000	accredited institution.

Position(s):	All	
	Months:	9
	Days:	183
	Daily Hours:	7.0
A	nnual Hours:	1,281

2018-19 Non-Instructional Salary Schedule

Entrance Security Specialists

Step	Salary
0	12,042
1	12,042
2	12,042
3	12,204
4	12,360
5	12,520
6	12,672
7	12,835
8	12,994
9	13,146
10	13,309
11	13,461
12	13,624
13	13,779
14	13,936
15	14,097
16	14,249
17	14,412
18	14,568
19	14,729
20	15,898

Advanced Degree/Coursework Supplements:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
\$700	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
\$1,000	accredited institution.

Position(s):	All	
	Months:	9
	Days:	180
	Daily Hours:	7.5
A	nnual Hours:	1,350

2018-19 Non-Instructional Salary Schedule

Miscellaneous Non-Instructional

	Per Day	Per Hour
Miscellaneous Positions		
Parent Resource Specialist (FDLRS)	N/A	\$18.22
FSS/EDEP Family Resource Specialist	N/A	\$14.23
Job Coach	N/A	\$14.23
Light Duty (Workers Compensation Cases)	N/A	FL Minimum Wage

Advanced De	gree/Co	<u>ursework S</u>	Supplements	3:

\$700	30 semester hours, one year of college, or one year of post-secondary vocational certificate from an accredited
\$700	institution, or
\$1,200	60 semester hours, two years of college, or two years of post-secondary vocational certificate from an
\$1,200	accredited institution, or
\$1,800	90 semester hours, three years of college, or three years of post-secondary vocational certificate from an
\$1,000	accredited institution.