

CHAPTER 5.00 – STUDENTS

5.051+

GRADE PLACEMENT AND TRANSFER OF CREDIT

POLICY:

Grade placement or subject matter credit shall be accepted at face value from other schools as shown by report cards or transcribed records only under the following conditions:

- (1) All evidence of work or credits earned at another school offered for acceptance shall be based on an official transcript authenticated by the proper school authority.
- (2) Work or credit from state or regionally accredited schools shall be accepted at face value, subject to validation if deemed necessary.
- (3) Work or credits from home education programs or non accredited schools shall be validated as follows:

Before admitting a middle or elementary grade child from either a home education program or a non accredited school, the principal shall require evidence of the student's prior attendance and grade level at such school or program. The child shall be permitted to enroll at the grade level or at the grade level attained by the majority of other students during the period since the child exited an accredited or public school, whichever is less, and be administered the standard test used in the district to determine at what grade level the child is functioning. If the test results indicate that the child is functioning at a lower grade than the grade at which the child was enrolled when admitted, the principal shall notify the parent or guardian, in writing, that the child shall be placed in the appropriate programs indicated by the school staff. High school credit may be granted to students who transfer from a non accredited school by the school being provided a detailed course description for each course and evidence of the student's mastery of that course's curriculum. School administered test may be used to determine if credit should be awarded for these transfer courses.

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High school credit may be granted to students who fully transfer from a home education program as follows:

1. Credits shall be validated through performance during the first grading period as outlined in subsection (2) of this rule.
2. Validation of credits shall be based on performance in classes at the receiving school. A student transferring into a school shall be placed at the appropriate sequential course level and should have a minimum grade point average of 2.0 at the end of the first grading period. Students who do not meet this requirement shall have credits validated using the Alternative Validation Procedure, as outlined in subsection (3) of this rule.
3. Alternative Validation Procedure. If validation based on performance as described above is not satisfactory, then any one of the following alternatives shall be used for validation purposes as determined by the teacher, principal, and parent:
 - (a) Portfolio evaluation by the superintendent or designee;
 - (b) Written recommendation by a Florida certified teacher selected by the parent and approved by the principal;
 - (c) Demonstrated performance in courses taken through dual enrollment or at other public or private accredited schools;
 - (d) Demonstrated proficiencies on nationally-normed standardized subject area assessments;
 - (e) Demonstrated proficiencies on the FCAT; or
 - (f) Written review of the criteria utilized for a given subject provided by the former school.

Students must be provided at least ninety (90) days from date of transfer to prepare for assessments outlined in paragraphs (3)(d) and (e) of this rule if required.

4. To be eligible to receive any type diploma from the district, home education students shall attend the high school for a minimum of two semesters which includes the last two semesters prior to graduation. Home school students who transfer to the high school with less than six (6) semesters remaining before graduation will not be considered for graduation honors.

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STATUTORY AUTHORITY:

LAWS IMPLEMENTED:

STATE BOARD OF EDUCATION RULES: 6A-1.04040; 6A-1.09941

History:

Adopted: March 25, 2002 Revision Date(s): October 14, 2008 Formerly:
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