

CHAPTER 3.00 – SCHOOL ADMINISTRATION

3.30

ADMINISTRATION OF STUDENT SURVEYS

POLICY:

The purpose of this policy is to comply with the federal law for the collection and reporting of certain information by means of student surveys. The information that will be collected relates to student attitudes and behaviors on topics such as school safety, substance use and the prevalence of risky attitudes or behaviors, particularly with respect to alcohol and drug abuse. In addition, these surveys also collect information on general health practices and human sexuality. Such information is collected anonymously, and no personally identifiable information is obtained from or reported on any individual student. The district cooperates with other agencies such as the Florida Department of health in conducting these surveys.

- (1) All student surveys must be approved by the District Administration.
- (2) Parents will be notified of upcoming surveys that reveal information concerning one or more of the following items:
 - (a) Political affiliations or beliefs of the student or the student's parent
 - (b) Mental and psychological problems of the student or the student's family
 - (c) Sexual behavior or attitudes
 - (d) Illegal, anti-social, self-incriminating, or demeaning behavior
 - (e) Critical appraisals of other individuals with whom respondents have close family relationships
 - (f) Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers

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- (g) Religious practices, affiliations, or beliefs of the student or student's parent
 - (h) Income (other than that required by law to determine eligibility for participation in a program or before receiving financial assistance under such program)
- (3) Participation Voluntary – No student shall be required to participate in such a survey if the student or the student's parent, if the student is less than 18 years of age, objects to participation.
- (4) Right to Inspect – A student or the student's parent, if the student is less than 18 years of age, has the right to inspect any such survey instrument before the survey is administered or distributed to students if a request is made within a reasonable period of time. Parents also have the right to be advised of arrangements that will be made to protect student privacy.
- (a) Student survey instruments and teacher directions for administering the survey will be available at each participating school within a reasonable period of time prior to the survey administration.
- (5) Notification of Parents – Parents will be notified of this policy annually at the beginning of the school year and within a reasonable period of time if any substantive change is made to this policy. Such notice shall include the specific or approximate dates during the school year when any such survey will be administered.

STATUTORY AUTHORITY: 1001.32(2), 1001.41, 1001.42, 1001.43, F.S.

LAWS IMPLEMENTED: 1001.42(20), 1003.02(4), 1013.43, F.S.

HISTORY:

Adopted: March 22, 2004 Revision Date(s): Formerly: New
