

CHAPER 3.00 - SCHOOL ADMINISTRATION

COPYING OF PUBLIC RECORDS

3.07

1. Copies of public records may be obtained by making a request to the lawful custodian of the records. Charges for copies of public records not exceeding 8 ½" x 14" in size shall be fifteen (15) cents for each one-sided copy or twenty (20) cents for each two-sided copy, unless a different fee is otherwise prescribed or permitted by Florida Statutes. A one dollar (\$1.00) fee shall be assessed for a certified copy of a public record. Copies shall be made by the appropriate staff members at a time which does not interfere with their normal work duty.
2. Charges for copies of audio, video and other materials shall be at rates established by the Superintendent/designee.
3. The Board authorizes the Superintendent to establish uniform charges for documents not covered in 1. above.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

119.07, 1001.43, 1001.52, F.S.

HISTORY:

ADOPTED: 11/9/98

REVISION DATE(S): 7/11/00, 6/22/09

FORMERLY: