

APPROVED BY HAMILTON SCHOOL BOARD
Rex L. Mitchell
 1/9/18

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made as of the 3rd day of January in the year 2018, between The School Board of Hamilton County, Florida, whose address is 5683 US Highway 129 South, Suite 1, Jasper, Florida 32052 (hereinafter referred to as the "SCHOOL BOARD"), and Gail S. Ogawa, Ph.D. whose address is 2313 Emerald Ridge Loop, Tallahassee, Florida 32303, (hereinafter referred to as the "PROFESSIONAL").

NOW, THEREFORE, in consideration of the mutual benefits accruing to the parties to this Agreement, and for other good and valuable considerations, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Services: The PROFESSIONAL shall perform the following services:
Title I Part A Evaluation Plan (attached), to include: 1) Objectives Study, (2) Parent Involvement Effectiveness Study, (3) Implementation Study (4) Professional Development Study, (5) Private Schools Study, (6) Sub-Group Study (7) College and Career Ready Stud, ELL Study and Homeless Education Study for a total of \$20,000.00 Nothing herein shall limit the SCHOOL BOARD's right to obtain proposals or services from other professionals for similar projects.
2. Insurance:
 - A. The PROFESSIONAL shall maintain throughout this Agreement the following insurance:
 - (i) Professional liability insurance in the amount of One Million Dollars (\$1,000,000);
 - (ii) Comprehensive General Liability insurance in the amount of One Million Dollars (\$1,000,000);
 - (iii) Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the operations of the PROFESSIONAL, in an amount not less than five hundred thousand (\$500,000) combined single limit per occurrence for bodily injury and property damage; and
 - (iv) Workers' Compensation Insurance for all employees of the PROFESSIONAL as required by Florida Statutes.
 - B. "The School Board of Hamilton County, Florida and its members, officers and employees" shall be an additional named insured on all those coverages/policies listed above except Workers' Compensation Insurance and Professional Liability Insurance.
 - C. The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the PROFESSIONAL.
 - D. The PROFESSIONAL shall ensure that all insurance policies required by this section are issued by companies with either of the following qualifications:
 - (i). The company must be (1) authorized by existing certificates of authority by the Department of Insurance of the State of Florida or (2) an eligible surplus lines insurer under Florida Statutes. In addition, the insurer must have a Best's Rating of "B+" or better according to the latest edition of Best's Key Rating Guide, published by A.M. Best Company; or
 - (ii). With respect only to the Workers' Compensation Insurance, the company must be (1) authorized as a group self-insurer pursuant to Florida Statutes or (2) authorized as a commercial self-insurance fund pursuant to Florida Statutes.

- E. The PROFESSIONAL shall be responsible for assuring that the insurance remains in force for the duration of this Agreement, including any and all option years that may be granted to the PROFESSIONAL. The certificate of insurance shall contain the provision that the SCHOOL BOARD be given no less than thirty (30) days written notice of cancellation. If the insurance is scheduled to expire during the contractual period, the PROFESSIONAL shall be responsible for submitting new or renewed certificates of insurance to the SCHOOL BOARD at a minimum of fifteen (15) calendar days in advance of such expiration.
- F. Unless otherwise notified, the certificate of insurance shall be delivered to:
- Hamilton County Schools
Business Services Department
5683 US Highway 129 South, Suite 1
Jasper, FL 32052
- G. The name and address of the Certificate Holder on the certificate of insurance must be:
- The School Board of Hamilton County, Florida
5683 US Highway 129 South, Suite 1
Jasper, FL 32052
- H. In the event that PROFESSIONAL fails to maintain insurance as described in Section 2, paragraph A of this Agreement, such failure will constitute a material breach of this Agreement and will be cause for immediate termination of this Agreement. If such a breach occurs then PROFESSIONAL agrees that SCHOOL BOARD may take any action necessary at law or in equity to preserve and protect SCHOOL BOARD'S rights.
3. **Indemnification:** The PROFESSIONAL agrees to make payment of all proper charges for labor required in the aforementioned work and PROFESSIONAL shall indemnify SCHOOL BOARD and hold it harmless from and against any loss or damage, claim or cause of action, and any attorneys' fees and court costs, arising out of: any unpaid bills for labor, services or materials furnished to this project; any failure of performance of PROFESSIONAL under this Agreement; or the negligence of the PROFESSIONAL in the performance of its duties under this Agreement, or any act or omission on the part of the PROFESSIONAL, his agents, employees, or servants. PROFESSIONAL shall defend, indemnify, and save harmless the SCHOOL BOARD or any of their officers, agents, or servants and each and every one of them against and from all claims, suits, and costs of every kind and description, including attorney's fees, and from all damages to which the SCHOOL BOARD or any of their officers, agents, or servants may be put by reason of injury to the persons or property of others resulting from the performance of PROFESSIONAL'S duties under this Agreement, or through the negligence of the PROFESSIONAL in the performance of its duties under this Agreement, or through any act or omission on the part of the PROFESSIONAL, his agents, employees, or servants.
4. **Codes, Laws, and Regulations:** PROFESSIONAL will comply with all applicable codes, laws, regulations, standards, and ordinances in force during the term of this Agreement.
5. **Permits, Licenses, and Fees:** PROFESSIONAL will obtain and pay for all permits and licenses required by law that are associated with the PROFESSIONAL'S performance of the Scope of Services.
6. **Access to Records:** PROFESSIONAL will maintain accounting records, in accordance with generally accepted accounting principles and practices, to substantiate all invoiced amounts. PROFESSIONAL shall ensure that such records are available for examination by the SCHOOL BOARD during

13. **Approval of Personnel:** The SCHOOL BOARD reserves the right to approve the contact person and the persons actually performing the PROFESSIONAL services on behalf of PROFESSIONAL pursuant to this Agreement. If SCHOOL BOARD, in its sole discretion, is dissatisfied with the contact person or the person or persons actually performing the services on behalf of PROFESSIONAL pursuant to this Agreement, SCHOOL BOARD may require that the PROFESSIONAL assign a different person or persons to be the contact person or to perform the PROFESSIONAL services hereunder.
14. **Disclosure of Conflict:** The PROFESSIONAL has an obligation to disclose to the SCHOOL BOARD any situation that, while acting pursuant to this Agreement, would create a potential conflict of interest between the PROFESSIONAL and its duties under this Agreement.
15. **Background Investigations:** The PROFESSIONAL represents and warrants to the SCHOOL BOARD that the PROFESSIONAL has read and is familiar with Florida Statute Sections 1012.32, 1012.465, 1012.467, and 1012.468 regarding background investigations. PROFESSIONAL covenants to comply with all requirements of the above-cited statutes and shall provide SCHOOL BOARD with proof of compliance upon request. PROFESSIONAL agrees to indemnify and hold harmless the SCHOOL BOARD, its officers, agents and employees from any liability in the form of physical injury, death, or property damage resulting from the PROFESSIONAL'S failure to comply with the requirements of this paragraph or Florida Statute Sections 1012.32, 1012.465, 1012.467 and 1012.468.
16. **Modifications and Amendments:** This Agreement may be modified or amended only by a written document signed by authorized representatives of the PROFESSIONAL and SCHOOL BOARD.
17. **Subcontracts and Assignment:** PROFESSIONAL shall not subcontract or assign any of the work contemplated under this Agreement without first obtaining written approval from the SCHOOL BOARD. Any subcontractor or assignee shall be bound by the terms of this Agreement, including, but not limited to, the fingerprinting, insurance and indemnification provisions.
18. **Entire Agreement:** This constitutes the entire agreement between SCHOOL BOARD and PROFESSIONAL and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated herein.
19. **Severability Clause:** If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and/or the entire agreement shall be severable and remain in effect.
20. **Authority:** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

PROFESSIONAL'S normal business hours. PROFESSIONAL shall maintain such records for a period of three (3) years after the date of the final invoice.

7. **Payment:** SCHOOL BOARD shall compensate PROFESSIONAL for their services in the following manner:

Payments will be made after services are rendered and an invoice is issued to the Hamilton County School Board 5683 US Highway 129 South, Suite 1, Jasper, Florida 32052. Services will be delivered as stipulated in the Evaluation Plan Proposal (Evaluation timeline and costs) not to exceed \$20,000.

Invoices for services provided shall be submitted on a monthly basis and shall include the following detail as appropriate for each separate task performed:


- (a) The date the task was performed;
- (b) identification, by name or initials, of the person performing the task;
- (c) a description, with reasonable particularity, of the task;
- (d) the actual time expended to perform the task; provided, however, that the actual time may be rounded up to the nearest one-tenth of an hour;
- (e) the rate applicable to the individual performing the task; and
- (f) the fee being charged for the task.

8. **Independent Contractor:** The PROFESSIONAL agrees that it is an independent contractor and not an agent, joint venturer, or employee of the SCHOOL BOARD, and nothing in this Agreement shall be construed to be inconsistent with this relationship or status. None of the benefits provided by the SCHOOL BOARD to its employees, including but not limited to, workers' compensation insurance, unemployment insurance, or retirement benefits, are available from the SCHOOL BOARD to the PROFESSIONAL. PROFESSIONAL shall be responsible for paying its own Federal income tax and self-employment tax, or any other taxes applicable to the compensation paid under this agreement. The PROFESSIONAL shall be solely and entirely responsible for his or her acts during the performance of this Agreement.
9. **Assignment:** Neither party shall have the power to assign any of the duties or rights or any claim arising out of or related to the Agreement, whether arising in tort, contract, or otherwise, without the written consent of the other party. These conditions and the entire Agreement are binding on the heirs, successors, and assigns of the parties hereto.
10. **No Third Party Beneficiaries:** This Agreement gives no rights or benefits to anyone other than the PROFESSIONAL and the SCHOOL BOARD.
11. **Jurisdiction:** The laws of the State of Florida shall govern the validity of this Agreement, its interpretation and performance, and any other claims related to it. In the event of any litigation arising under or construing this Agreement, venue shall lie only in the appropriate court of subject matter jurisdiction, in and for Hamilton County, Florida.
12. **Term and Termination:** The term of this Agreement shall be for an initial term, up through and including one (1) year. All or part of this Agreement may be terminated by the SCHOOL BOARD, for its convenience, upon no less than fifteen (15) days written notice to the PROFESSIONAL of such intent to terminate. In such event, the PROFESSIONAL will be entitled to compensation for services competently performed up to the date of termination. The agreement may be renewed for an additional two year periods upon the mutual written consent of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the respective dates under each signature.

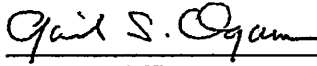
"SCHOOL BOARD"

THE SCHOOL BOARD OF HAMILTON
COUNTY, FLORIDA

By: 
Rex L. Mitchell, Superintendent

"PROFESSIONAL"

Gail S. Ogawa, Ph.D.

By: 
Its: Corporate Officer
Date: 1/3/18

NON-COLLUSION AFFIDAVIT

State of Florida

County of Leon

Gail S. Ogawa being first duly sworn, deposes and says that:

(1) He/she is the Owner, Partner, Officer, Representative, or Agent

of the Proposer that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Proposer, firm or person to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed, and delivered in the presence of:

BY: Gail S. Ogawa

Printed Name Gail S. Ogawa

Title Evaluation Systems Group

**Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion – Lower Tier Covered Transactions**

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled ☐ Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, ☐ without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE <i>Gail S. Ogawa, Evaluator</i>	
SIGNATURE <i>Gail S. Ogawa</i>	DATE <i>1/3/18</i>

ED 80-0014, 9/90 (Replaces GCS-009 (REV.12/88), which is obsolete)

THE SCHOOL BOARD OF HAMILTON COUNTY, FLORIDA
Agreement Rider Maintenance and Public Access to Records

In compliance with Section 119.0701, Florida Statutes (2016) the Vendor shall:

- A. Keep and maintain public records that would ordinarily and necessarily be required by Board in order to perform the services provided by the Vendor. Any documents created by the Vendor related to this contract shall be considered a Public Record. This includes, without limitation, any and all financial, accounting, instructional, curriculum, testing, operational or service records or reports kept, generated or issued as a normal part of the services provided.
- B. Upon request from the Board's custodian of public records, provide the Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law.
- C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Vendor does not transfer the records to the Board.
- D. Upon completion of the Agreement, transfer, at no cost, to the Board all public records in possession of the Vendor or keep and maintain public records required by the Board to perform the service. If the Vendor transfers all public records to the Board upon completion of the Agreement, the Vendor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Vendor keeps and maintains public records upon completion of the Agreement, the Vendor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Board, upon request from the Board's custodian of public records, in a format that is compatible with the information technology systems of the Board.
- E. If the Vendor does not comply with a public records request, the School Board shall be entitled to enforce these contract provisions by any legal or equitable means available, including, without limitation, damages, injunctive relief or both.

Failure of Vendor to abide by the terms of this provision shall be deemed a material breach of this Agreement. This provision shall survive any termination or expiration of this Agreement. In the event a civil action is filed against the Vendor to compel production of public records where the Vendor has unlawfully refused to comply with the public records request within the time required by law, the Plaintiff may be entitled to recover its reasonable costs of enforcement, including reasonable attorney's fees from the Vendor as authorized by 119.0701, Fla. Stat.

IF THE VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, THE VENDOR MUST CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE SCHOOL BOARD OF HAMILTON COUNTY, FLORIDA: Rex L. Mitchell, Superintendent, The School District of Hamilton County, Florida , 5683 South US Highway 129, Suite 1, Jasper, Florida 32052, email address: rex.mitchell@hamiltonfl.com. telephone number (386) 792-7802.

Evaluation Proposal: Hamilton County Schools

**Title I, Part A: Improving the Academic Achievement of the Disadvantaged -
2017-2018 with**

**Special Studies for Title III, Part A: English Language Acquisition and Title
IX, Part A: Education of Homeless Children and Youth**

**Prepared by Gail S. Ogawa, Ph.D.
December, 2017**

Title I Evaluation Plan: 2017-2018 Hamilton County Schools

According to Title I regulations, a school operating a schoolwide program must annually evaluate the efficacy and impact of its Title I program. All aspects of the Title I program must be included in the evaluation of its impact, including academic assistance provided, parent/guardian involvement activities and effectiveness of related policies, and private school services. Based on the results of the evaluation, the program should make revisions to ensure the continuous improvement of student achievement. [34 *CFR 200.26(c)*].

This document outlines the evaluation plan for these 2017-2018 Hamilton County grants: Title I, Part A (Improving the Academic Achievement of the Disadvantaged); Title III, Part A (English Language Acquisition); and Title IX, Part A (Education of Homeless Children and Youth). The body of the proposal details the evaluation plan for Title I, Part A. Title III and IX are included as special studies in Appendix A.

Based on the Title I regulations, the major purposes of this evaluation are to answer these questions:

- To what extent were the programs and activities outlined in the grant implemented with fidelity in 2017-2018?
- To what extent were the goals/objectives outlined in the grant met?
- To what extent has student achievement improved from 2016-2017 to 2017-2018?

Organization of the Evaluation Plan

The evaluation plan is divided into four sections:

1. Grant objectives
2. Data collection and analysis plan
3. List of deliverables
4. Budget proposal
5. Appendix A: ELL and Homeless

1. Grant Objectives

Table 1 lists the grant objectives.

Table 1. Objectives

#	Focus	Objectives
1	1. Strengthening Academic Achievement	By the end of the 2017-2018 school year, all students at each grade level will increase proficiency by at least 5% on the 2018 Florida Standards Assessment (FSA).
2	Parent and Family Engagement	At the end of the 2017-2018 school year, (1) the district will maintain high levels (70%) of positive ratings related to parent involvement activities on the Hamilton County Title I Parent Involvement Survey. (2) The percent of parents who indicate that they attended meetings/training (e.g. SAC, Family Literacy Workshops, Parent Involvement to learn about State Standards, other activities) at their child's school or other location will increase by 2 percentage points as measured by the same survey.
3	Homeless Education	By the end of 2017-2018 school year, 100% of the students eligible for homeless services in Hamilton County will be identified and served as their needs dictate.
4	Neglected and Delinquent Education	By the end of the 2017-2018 school year, all identified neglected or delinquent children will be assessed and provided the necessary services to assist them to stay in school and have academic success.
5	LEA-Wide and District Initiatives	By the end of the 2017-2018 school year, the district will improve ELA scores for students by 5%.
8	Private Schools	By the end of the 2017-2018 school year, (1) students will improve (2 percentage/percentile points) in academic achievement as measured by Accelerated Reader Reports and the TOSWRF scores. (2) Parents and staff will give positive ratings to 70% of the items on the Private School Survey.
9	Foster Care	A partnership between the District Foster Care Liaison and a community-based welfare agency (Partnership for Strong Families) will ensure the following: <ol style="list-style-type: none"> 1. Transportation will be provided to maintain children in foster care on the school of origin unless there is a determination that it is not in his or her best interest. 2. Successful enrollment and transfer of records of children enrolled in a new school even if they do not have the required documentation. 3. Development and implementation of clear written procedures for hoe transportation will be provided, arranged, and funded for a child's duration of time in foster care – in collaboration with the appropriate Child Welfare Agency.
10	College/Career Readiness	By the end of the 2017-2018 school year, all students at each grade level will increase proficiency by at least 5% on the 2018 Florida Standards Assessment (FSA).
11	Targeted Assistance	By the end of the 207-2018 school year, 100% of K-2 teachers and 100% of 3-12 teachers will have access to technology at the level that will enable them to effectively integrate technology into the classroom curriculum. There will also be a one to one match with digital devices and students,

2. Data Collection and Analysis Plan

Table 2 shows the instruments that will be used to collect information for each area and the specific instruments that will be developed. Instruments used in previous evaluations will be updated and revised to reflect any changes in the 2017-2018 evaluation. Table 3 outlines the analysis for each objective.

Table 2. Instruments to be developed or revised for each area

Objective	Objective	MEASURES	INSTRUMENTS TO DEVELOP/ REVISE or OBTAIN
1, 5, 8, 10	Student Achievement	<ul style="list-style-type: none"> FSA, Accelerated Reader, TOWSF or other achievement data 	<ul style="list-style-type: none"> Achievement data (MIS) Private school data
2	Parent Involvement	<ul style="list-style-type: none"> <i>Title I Parent Survey</i> 	<ul style="list-style-type: none"> <i>Title I Parent Survey</i>
3	Homeless	<ul style="list-style-type: none"> Records, survey 	<ul style="list-style-type: none"> Checklist, survey
4	N or D	<ul style="list-style-type: none"> Records 	<ul style="list-style-type: none"> Checklist
8	Private schools	<ul style="list-style-type: none"> Survey 	<ul style="list-style-type: none"> Private School Survey
9	Foster Care	<ul style="list-style-type: none"> Records 	<ul style="list-style-type: none"> Checklist
11	Technology	<ul style="list-style-type: none"> Records, survey 	<ul style="list-style-type: none"> Checklist
Other	Activities	<ul style="list-style-type: none"> Implementation Survey Interview data Records 	<ul style="list-style-type: none"> Implementation Survey

Table 3 Analysis of Each Objective

Objective	Objective	MEASURES	ANALYSIS
1, 5, 8, 10	Student Achievement	<ul style="list-style-type: none"> FSA, Accelerated Reader, TOWSF or other achievement data 	<ul style="list-style-type: none"> Obtain data from MIS or schools and calculate change in achievement from 2016-2017 to 2017-2018.
2	Parent Involvement	<ul style="list-style-type: none"> <i>Title I Parent Survey</i> 	<ul style="list-style-type: none"> Analyze <i>Title I Parent Survey</i> items, calculate percentages of “agree/disagree”, compare to previous years
3	Homeless	<ul style="list-style-type: none"> Records, survey 	<ul style="list-style-type: none"> Obtain homeless data from FLDOE Review records, summarize Analyze survey results (frequencies)
4	N or D	<ul style="list-style-type: none"> Records 	<ul style="list-style-type: none"> Review records, summarize
8	Private schools	<ul style="list-style-type: none"> Survey 	<ul style="list-style-type: none"> Compile checklist items, summarize
9	Foster Care	<ul style="list-style-type: none"> Records 	<ul style="list-style-type: none"> Review records, summarize
11	Technology	<ul style="list-style-type: none"> Records, survey 	<ul style="list-style-type: none"> Review records, summarize Analyze survey results
Other	Activities	<ul style="list-style-type: none"> Implementation Survey Interview data Records 	<ul style="list-style-type: none"> Analyze survey and interview data, summarize

3. List of Deliverables

Table 4 contains the deliverables for the 2017-2018 evaluation.

Table 4. Deliverables

Deliverable	Date Due
Instruments	Dates vary
Title I Parent Involvement Summary	May 31, 2018
Private School Report	May 31, 2018
Homeless, ELL Reports	June 30, 2018
Title I Evaluation Report	June 30, 2018

4. Budget Proposal

The chart below details the estimated cost of each section of the evaluation.

Item	Content	Due Dates	Estimated Cost
Evaluation Design	<ul style="list-style-type: none"> • Evaluation plan completed 	Dec. 2017	\$3,500
Parent Involvement study	<ul style="list-style-type: none"> • Review instrument • Analyze and write report 	Feb. 2018 Apr. 2018	\$4,000
Homeless Education, N or D	<ul style="list-style-type: none"> • Develop checklist • Review documents • Process and analyze, write report 	Nov. 2017 June 2018	No cost attached
Technology	<ul style="list-style-type: none"> • Develop checklist and review documents • Summarize data 	Dec 2016 May 2018	\$500
Private school review	<ul style="list-style-type: none"> • Develop record sheet and review records • Summarize data 	Dec. 2017 May 2018	\$1,000
ELL study	<ul style="list-style-type: none"> • Obtain test data • Review records • Process and analyze • Write report 	May 2018	\$2,500
Program activities analysis	<ul style="list-style-type: none"> • Develop and administer survey • Analyze fidelity of implementation of programs/activities 	Oct. 2016 May 2017	\$2,000
Final report	<ul style="list-style-type: none"> • Compile data • Write report 	June 2018	\$6,000
TOTAL COST			\$20,000

References

These references were used in writing the evaluation plan.

US DOE (2006). *Designing Schoolwide Programs Non-Regulatory Guidance USDOE*. Retrieved from <https://www2.ed.gov/policy/elsec/guid/designingswpguid.doc>

Legal Information Institute (n.d.). 34CFR200.26-Core elements of a schoolwide program. Access from <https://www.law.cornell.edu/cfr/text/34/200.26>

APPENDIX A**5. Special Studies for Title III and Title IX****Title III - ELL Study**

The source for this study will be Title III, Part A English Language Acquisition 2017-

2018. The study will address these questions:

1. Were the objectives of the subgroup study met?
2. What types of supplemental professional development activities were supported by Title III?
3. What types of parent involvement activities were supported by Title III?
4. What type of services was provided to private schools for ELL students?
5. What partners (federal, state, local, and community) participated in the program and what were the benefits of each?

Title IX: Homeless Study

The source for this study will be Title IX, Part A Education of Homeless Children and Youth 2017-2018. The study will address these objectives and deliverables.

NEED/ACTIVITIES	Objectives/Deliverables
A. IDENTIFICATION	By June 2018 the LEA's HSIR will be 20.5%.
Outreach and Identification	The number of enrollment packets distributed and list of services and resources will be maintained by the Coordinator.
Professional Development	The number of training sessions, agendas, sign-in sheets and training materials will be collected and maintained by the Coordinator.
B. ENROLLMENT AND ATTENDANCE	By June 2018 the LEA's HSIR will be 90%.
Management and Coordinate Enrollment and Attendance Activities	Student rosters semi-annual reports
School Supplies	Documentation of backpacks and school supplies purchased logs of students who received school supplies, home visits and home delivery of school supplies and backpacks.
C. ACADENIC ACHIEVEMENT OF HOMELESS STUDENT	<ol style="list-style-type: none"> 1. By June 30, 2018 the Reading gap will be 10%. 2. By June 30, 2018 the Math gap will be 8%. 3. By June 30, 2018 the LEA's high school promotion rate will be 97%.
Educational Support Services	Log hours of student tutoring
Parent Education and Training	Monthly home visitation logs with descriptions of activities during visit
Manage and Coordinate Identification Activities	FSA test records from MIS for 2016, 2017, and 2018