

**Career and Technical Education
North Florida Community College & District School Board of Hamilton County
Career Pathways Articulation Agreement
2018-2019**

Articulation is a method of granting college level course credit for learning and skills accomplished as part of secondary school instruction. The secondary school and North Florida Community College (NFCC) will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions.

NFCC will work with the high school to establish Career Pathways to serve Career and Technical Education (CTE) students. Agreement will be developed during the year, and this agreement will be amended as agreements are completed.

Student Qualifications

Students must meet all NFCC admission requirements and present evidence of the following:

1. Successful completion of the articulated secondary technical program of study with a grade of 3.0 (on a 4.00 scale) or better.
2. Completion of North Florida Community College Application for Admission and placement testing requirements as well as additional specific program requirements.
3. Graduation from secondary school no more than 24 months prior to enrollment at North Florida Community College.
4. Enrollment in an A.S.; College Credit Certificate; or Post-Secondary Adult Vocational program appropriate to the credit to be awarded for the specified exemption exam or industry certification.
5. Courses that make up an Associate in Science degree that are included in a College Credit Certificate program may also receive articulated credit in the same courses for the College Credit Certificate program.

Procedure

1. The secondary school guidance department provides evidence of completion to the district Career and Technical Education contact who forwards the information to the NFCC's Career Pathways contact.
2. Individual High School Guidance Counselors will issue a letter to students who have successfully completed the secondary Career Pathway program as reported by the district high school guidance department contact informing the student of the Career Pathway articulation agreement opportunities.

APPROVED BY HAMILTON SCHOOL BOARD

ON

5/14/19
Rex L. Mitchell
SUPERINTENDENT

3. NFCC will award/ enter high school earned credits under this agreement after the student has completed 12 semester hours or 150 clock hours in the program in which the degree or certificate is to be awarded.

Conditions of Agreement

1. Hamilton County High School faculty members and NFCC faculty members will review course textbooks, syllabi, and other institutional materials as needed in order to develop articulated programs of study.
2. Hamilton County High School and NFCC will review the list of articulated programs of study annually. Changes will be made as necessary based on changes in program offerings and outcomes.
3. Hamilton County High School and NFCC will cooperate in publicizing this program to secondary school students in order to ensure that they are aware of these opportunities.

Credit Articulation

1. To receive articulated credit for CGS 1100, CGS 2515 and/or, ACG 2450 the following must be completed prior to such credit being awarded:
 - a. The most recent version of Microsoft Office Word and PowerPoint will articulate credit for CGS 1100 - Computer Applications 1.
 - b. The most recent version of Microsoft Excel will articulate credit for CGS 2515 - Spreadsheet Applications for Business.
 - c. Certification in Quickbooks Pro 2016 or later will articulate credit for ACG 2450 - Accounting Using Quickbooks.
2. Comprehensive examinations may be required for students who have not completed the industry certifications listed on this articulation.
3. NFCC will not charge tuition for any courses for which a student receives articulated credit.

This agreement is valid for the current school year and may be terminated at any time by either District School Board of Hamilton County or North Florida Community College through providing thirty (30) days' notice. In the event of a termination, both schools agree that students who are currently in secondary courses and working toward fulfilling the competencies or who are in their first semester at NFCC will be allowed to complete the articulated credit.

This agreement will remain in effect and will be reviewed annually by the articulation committee and incorporated into the dual enrollment articulation agreement. The articulation committee will be composed of the Dean of Academic Affairs, North Florida Community College; Associate Dean of Economic Development and Technical Programs of North Florida Community College; Registrar, North Florida Community College; Coordinator of Dual Enrollment, North Florida

Community College; District Representative for District School Board of Hamilton County, and
others as so designated.

| High School Career Pathway | Associated Industry Certification | NFCC Program of Study/ Certificate | Assessment | Articulated Credit |
|---|---|--|--|--|
| Allied Health Assisting 8417130 87417100 Health Science Anatomy & Physiology 87417110 Health Science Foundations OCP A 8417131 Allied Health Assisting 3 | FDMQA002 – Certified Nursing Assistant (Not required for articulation purposes) | Medical Assisting – PSAV | Completion of the high school program of study. Student must receive a grade of “B” or better in each class in the Technical Core and must successfully complete all academics with an overall GPA of “C” or higher. | HSC 0003 Basic Healthcare Worker (90 clock hours) OCP A |

IN WITNESS WHEREOF, the School Board of Hamilton County, Florida and The Board of Trustees, North Florida Community College, Hamilton, Florida have adopted this agreement and caused it to be executed by their respective chairs and chief executive officers, in accordance with Section 1007.271, F.S., Dual Enrollment Articulation Agreements.

4/16/2019
Date

Michael R Williams
Chair, Board of Trustees,
North Florida Community College, Florida

4/16/2019
Date

John G...
President, North Florida Community College

5/14/19
Date

Johnny Bullard
Chair, District School Board of Hamilton County

5/14/19
Date

Rex L Mitchell
Superintendent, Hamilton County School District

4/23/19
Date

Leslie Carter
Career & Technical Education Coordinator, Hamilton County